

**F. No.3-1/2019-Desk (MDM)  
Government of India  
Ministry of Human Resource Development  
Department of School Education & Literacy  
Mid Day Meal Division  
\*\*\*\*\***

Shastri Bhawan, New Delhi  
Dated the 15<sup>th</sup> July, 2019

To

**The Additional Chief Secretaries, Principal Secretaries / Secretaries of  
Education / Nodal Department for Mid Day Meal Scheme in all States/UTs**

**Subject: Release of balance of 1<sup>st</sup> installment of recurring Central Assistance  
under Mid Day Meal Scheme**

Sir/Madam,

I am directed to say that recurring central assistance under Mid Day Meal Scheme (MDMS) is released to the States/UTs in two installments in the ratio of 60:40.

2. The first installment has been bifurcated into ad-hoc release @25% and balance of first instalment @35%. The ad-hoc release is made immediately in the beginning of financial year without asking for the details of unspent balance from the releases of previous year so as to ensure smooth and uninterrupted implementation of the scheme. The balance 35% of the first installment is released after receiving information on component wise unspent balance from the previous year's releases.

3. The ad-hoc release has already been made to all States/UTs during April, 2019. In order to release the balance 35% of 1<sup>st</sup> installment's recurring Central Assistance, the States and UTs are requested to submit the following information:

- i) Utilization Certificate for 2018-19 duly countersigned by Secretary, Education or the nodal department for Mid Day Meal Scheme as per GFR-12-C at **Annexure-I.**
- ii) Component wise Statement of expenditure during 2018-19 as per **Annexure-II.**
- iii) Utilization of food grains during 2018-19 as per **Annexure-III.**

  
Rajeev Kumar

iv) Release of State Share against Ad-hoc release during 2019-20 as per Annexure-IV.

4. Information in the above Annexures may be submitted by 31<sup>st</sup> July, 2019. The Soft copy of the above information may also be sent by email at [rajeev6225@gmail.com](mailto:rajeev6225@gmail.com)

This may be treated as **MOST URGENT**.

Yours faithfully

*Rajeev Kumar*

(Rajeev Kumar)

Under Secretary to the Government of India

Tel: 011-23388641

Copy to:

1. Directors Mid Day Meal in all States and UTs.
2. Director (GVB)
3. Deputy Secretary (RA)/ Deputy Secretary (DA)
4. PPS to Joint Secretary (MDM)
5. Under Secretary (SA)/Under Secretary (AD)
6. Section Officers in MDM Division.
7. Chief Consultants/Senior Consultants/Consultants in TSG-MDM.

**FORMS**  
**GFR 12 C**  
[See Rule 239]

**FORM UTILIZATION CERTIFICATE**  
**(For State Governments)**

Sl. No.	Letter No. and date	Amount	Certified that out of
			₹ ..... of grants sanctioned during the year ..... in favour of ..... under the Ministry / Department Letter No. given in the margin and ₹ ..... on account of unspent balance of the previous year, a sum of ₹ ..... has been utilized for the purpose of ..... for which it was sanctioned and that the balance of ₹ ..... remaining unutilized at the end of the year has been surrendered to Government (vide No..... dated.....) / will be adjusted towards the grants payable during the next year.....

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.

Signature.....  
Designation.....  
Date.....

**MID DAY MEAL SCHEME**  
**Expenditure Statement during the year 2018-19**

State/UT:

(Rs. in lakh)

S. No	Component	Unspent balance as on 31.03.18		Central Assistance received during 2018-19	*Matching contribution released by the State/UT during 2018-19	Total Funds available with the State/UT during 2018-19	Expenditure incurred by the State/UT during 2018-19			Unspent balance as on 31.03.2019		
		Central Share	State Share				Central Share	State share	Total	Central Share	State share	Total
1	2	3	4	5	6	7=(3+4+5+6)	8	9	10=(8+9)	11	12	13=(7-10)
<b>A</b>	<b>Recurring Assistance</b>											
1	Cost of Food grain											
2	Cooking Cost											
3	Honorarium to cook-cum-helper											
4	Transportation Cost											
5	MME											
6	<b>Sub-Total</b>											
<b>B</b>	<b>Non-recurring Assistance</b>											
7	Kitchen Devices											
8	Kitchen-cum-stores											
9	<b>Sub-Total</b>											
<b>Grand Total (6+9)</b>												

\*As per existing pattern of sharing

(Signature)  
 Secretary of the Nodal Department  
 Government/UT Administration of \_\_\_\_\_

## [Mid-Day Meal Scheme]

STATE/UT: \_\_\_\_\_

FOODGRAINS (PRY & U PRY) during 2018-19

(Figures in MTs)

Sl. No	Food grains	PRIMARY					UPPER PRIMARY				
		Allocation for the year 2018-19	Opening Balance as on 31.3.2018	Lifted from FCI during 2018-19	Aggregate quantity Consumed at School level (2018-19)	Balance* Stock as on 31.3.2019	Allocation for the Year 2018-19	Opening Balance as on 31.3.2018	Lifted from FCI during 2018-19	Aggregate quantity Consumed at School level (2018-19)	Balance* Stock as on 31.3.2019
1	2	3	4	5	6	7=(4+5-6)	8	9	10	11	12=(9+10-11)
1	Rice										
2	Wheat										
<b>Total</b>											

\*Include unspent balance at State, District, Block and schools/cooking agencies level at the end of the year.

(Signature)  
 Secretary of the Nodal Department  
 Government/UT Administration of \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**MID DAY MEAL SCHEME**  
Release of Central and State Share during 2019-20

State/UT:

(Rs. in lakh)

S.No.	Component	Unspent balance as on 31.03.19		Central Assistance received during 2019-20 (ad-hoc grant)	*Matching contribution released by the State/UT during 2019-20	Total Funds available with the State/UT during 2019-20	Expenditure incurred by the State/UT during 2019-20 (as on date)		
		Central Share	State Share				Central Share	State share	Total
1	2	3	4	5	6	7=3+4+5+6	8	9	10=8+9
<b>A</b>	<b>Recurring Assistance</b>								
1	Cost of Food grain								
2	Cooking Cost								
3	Honorarium to cook-cum-helpers								
4	Transportation Cost								
5	MME								
6	<b>Sub-Total</b>								
<b>B</b>	<b>Non-recurring Assistance</b>								
7	Kitchen Devices								
8	Kitchen-cum-store								
9	<b>Sub-Total</b>								
<b>Grand Total (6+9)</b>									
10	Total budget provision in the State budget for the year 2019-20 both for Central as well as State share								

\*As per existing pattern of sharing

Date: \_\_\_\_\_

(Signature)  
 Secretary of the Nodal Department  
 Government/UT Administration of \_\_\_\_\_